

**LOUISVILLE/JEFFERSON COUNTY METRO  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM  
FY 2011 COMMUNITY-BASED DEVELOPMENT ORGANIZATION APPLICATION**

**ORGANIZATION QUALIFYING AS A HUD-DEFINED  
COMMUNITY-BASED DEVELOPMENT ORGANIZATION (CBDO)  
AFFIDAVIT**

The list below details the criteria to meet in order to be certified as a qualified CBDO. An agency must meet all of the requirements of at least one of the two sections listed below. Complete the appropriate section for your agency.

**AGENCY** \_\_\_\_\_

**Section IA    Must meet all eight components listed below.**

- Is an association or corporation organized under State or local law to engage in community development activities (which may include housing and economic development activities) primarily within an identified geographic area of operation within Louisville/Jefferson County Metro; and
- Has as its primary purpose the improvement of the physical, economic or social environment of its geographic area of operation by addressing one or more critical problems of the area, with particular attention to the needs of persons of low and moderate income; and
- May be either non-profit or for-profit, provided any monetary profits to its shareholders or members must be only incidental to its operations; and
- Maintains at least 51 percent of its governing body's membership for low- and moderate-income residents of its geographic area of operation, or owners or senior officers of private establishments and other institutions located in and serving its geographic area of operation, or representatives of low- and moderate-income neighborhood organizations located in its geographic area of operation; and
- Is not an agency or instrumentality of Louisville/Jefferson County Metro and does not permit more than one-third of the membership of its governing body to be appointed by, or to consist of, elected or other public officials or employees or officials of an ineligible entity; and
- Requires the members of its governing body to be nominated and approved by the general membership of the organization, or by its permanent governing body; and
- Is not subject to requirements under which its assets revert to Louisville/Jefferson County Metro upon dissolution; and
- Is free to contract for goods and services from vendors of its own choosing.

**Section IB    Please submit the following documentation to complete this affidavit for Section I:**

- 1) Articles of Incorporation
- 2) Bylaws
- 3) Charter
- 4) Board Member Roster

- 5) Declaration of Economic Interest
- 6) Certification of Board Member Profile from each Board Member
- 7) Board Resolution:
  - a) approving each Board Member's membership;
  - b) detailing the agency's service area; and
  - c) certification that the agency is authorized to do business as a CBDO.

**Section IIA Does your organization meet one of the following requirements? Check all that apply.**

- 1. Is an entity organized pursuant to Section 301(d) of the Small Business Investment Act of 1958 (15 U.S.C. 681(d)), including those which are profit making; or
- 2. Is an SBA approved Section 501 State Development Company or Section 502 Local Development Company, or an SBA Certified Section 503 Company under the Small Business Investment Act of 1958, as amended; or
- 3. Is a Community Housing Development Organization (CHDO) under 24 CFR 92.2, designated as a CHDO by the HOME Investment Partnerships program participating jurisdiction, with a geographic area of operation of no more than one neighborhood, and has received HOME funds under 24 CFR 92.300 or is expected to receive HOME funds as described in and documented in accordance with 24 CFR 92.300(e).

**Section IIB** Please submit documentation from the certifying entity that verifies that the agency qualifies as one or all of the options above to complete this affidavit for Section II.

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**I certify that the agency listed above qualifies as a HUD-defined Community Based Development Organization according to:**

- **Section I** (Must meet all eight conditions listed)
- or -
- **Section II** (Check all that apply)      1.                      2.                      3.

**I also certify that the agency will undertake the funded activities directly or through contract or through the provision of financial assistance for activities in which it retains a direct and controlling involvement and responsibilities.**

**I have attached the supporting documentation necessary to verify CBDO eligibility.**

Board President-Print Name	Board President's Signature	Date
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Agency Executive Director-Print Name	Agency Executive Director's Signature	Date
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